

# SURGICAL TECHNOLOGIST ASSISTANT

*N- Not exposed to the task*  
*1- Exposed to the task*  
*2- Accomplished task with help*  
*3- Accomplished task to criteria*  
*4- Able to teach task*

[illegible]

## 1. Introduction to Surgical Technologist Assistant

- 1.1 Identify the roles and responsibilities of team members
- 1.2 Identify the educational requirements and certification(s) of operating room team members
- 1.3 Identify opportunities for employment in the operating room
- 1.4 Identify and list the functions of the professional organization(s) for the occupational area
- 1.5 Identify location of various types of operating rooms
- 1.6 Follow a chain of command
- 1.7 Practice professional work habits
- 1.8 Comply with state regulations for occupational area
- 1.9 Locate OSHA poster(s) and MSDS(s) in clinical site
- 1.10 Identify OSHA regulations that pertain to clinical site
- 1.11 Identify biohazard labels
- 1.12 Identify different departments in a typical operating room
- 1.13 Apply ethical standards to the occupational area
- 1.14 Apply legal standards to the occupational area
- 1.15 Demonstrate confidentiality in the occupational area
- 1.16 Demonstrate various public relations and marketing techniques
- 1.17 Identify, define and use terminology specific to the occupation
- 1.18 Demonstrate effective stress management

## 2. Pre-operative Procedures

- 2.1 Identify client by name, name bracelet and verify with floor staff and client chart
- 2.2 Demonstrate safe transfer of client from bed to stretcher with assistance if indicated
- 2.3 Demonstrate checking oral cavity for dentures, bridges, or other removable prosthesis
- 2.4 Demonstrate securing of teeth, etc., glasses, and limb prosthesis at client's bedside
- 2.5 Demonstrate safe handling of I.V.s and equipment during transfer
- 2.6 Demonstrate procedure for securing indwelling catheters for transfer
- 2.7 Identify pre-operative medication and verify that it has been given
- 2.8 Identify labs, consents, and releases verifying client name and signatures on all forms in the client chart
- 2.9 Demonstrate use of O.R. checklist
- 2.10 Verify with client verbally: scheduled surgery, Doctor's name, client's name, drug allergies and pre-op med received
- 2.11 Report any discrepancies in verification procedure
- 2.12 Report to O.R. any delays or unexpected problems
- 2.13 Transfer client from room to O.R. via approved route

[illegible]

### 3. O.R. Routines

- 3.1 Verify with O.R. staff right and client rights chart
- 3.2 Verify with O.R. staff all consents signed and in proper place in chart
- 3.3 Verify the pre-op checklist, client NPO, no jewelry, no underwear; check I.V. and tubing equipment; presence of Living Will/No Code Status; check allergies; no glasses, dentures, bridge work or other prosthesis
- 3.4 Assist in transferring client to O.R. table in assigned room
- 3.5 Assist in positioning client
- 3.6 Assist with non-surgical procedures as directed

#### 4. Surgical Suite

- 4.1 Demonstrate sterile procedures
- 4.2 Demonstrate draping client as directed
- 4.3 Demonstrate surgical prep as directed
- 4.4 Assist with specialized surgical equipment as directed
- 4.5 Assist with specimen collection as directed

### 5. Scrubbing Assistant (optional)

- 5.1 Maintain sterile technique
- 5.2 Demonstrate accepted surgical scrub (hands) and gowning/  
gloving
- 5.3 Assist with providing retraction as directed
- 5.4 Provide hemostasis as directed
- 5.5 Utilize surgical instruments
- 5.6 Utilize surgical equipment
- 5.7 Anticipate surgeon's needs
- 5.8 Cut tied knots as directed
- 5.9 Utilize tissue-specific handling techniques
- 5.10 Identify instruments
- 5.11 Demonstrate physical endurance
- 5.12 Adapt to rapid changes
- 5.13 Exhibit manual dexterity
- 5.14 Assist in applying dressings as directed

## 6. Non-surgical Procedures

- 6.1 Assist with cast removal and application as directed
- 6.2 Assist with application/removal of orthopedic appliances
- 6.3 Assist in closed reductions as directed (OPTIONAL)
- 6.4 Transport specimens to laboratory
  - a. Check I.D. of specimen
  - b. Check I.D. of request sheet
  - c. Match container label and lab request
  - d. Delivery request
- 6.5 Assist with pre-op holding area
- 6.6 Assist with transfers to recovery room

## SURGICAL TECHNOLOGIST ASSISTANT continued

4	3	2	1	N

### 7. Sterile Conditions

- 7.1 Demonstrate safe removal, cleaning, wrapping, packing, and claving of O.R. instruments
- 7.2 Demonstrate safe removal of soiled O.R. linens and waste
- 7.3 Demonstrate approved cleaning of O.R. table/accessories
- 7.4 Demonstrate approved cleaning of O.R. suite
- 7.5 Remake O.R. table
- 7.6 Set up suite for next case

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